



Student Right To Know Report

Reporting Year 2009

(Covering Years 2006-2008)

Expanded District Wide Report

Napa Valley College Police Department

2277 Napa-Vallejo Highway ~ Napa, California 94558

(707) 253-3330 ~ www.nvcpd.org

Napa Valley College Police Department

Student Right to Know - Expanded Report Napa Valley Community College District Reporting Year – 2009 (January 1, 2006 through December 31, 2008)

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Napa Valley College Police Department

CRIME REPORTING PROCEDURES

20 U.S.C. 1092 (A)

No community can be totally risk-free in today's society. However, working together, students, faculty, staff, and visitors can all help to create an atmosphere, which is as safe and crime free as possible by reporting criminal behavior and emergencies to the Napa Valley College Police Department.

College Police officers are on-duty Monday through Friday 6:00 a.m. to 2:00 a.m. and weekends from 8 a.m. to 6 p.m. The College Police handles all reports of criminal behavior and emergencies on campus and coordinates assistance and investigations with outside agencies as necessary.

The College Police Department encourages anyone who is a victim or witness to any crime to promptly report the incident to the College Police. Because police records are public records under state law, the College Police Department cannot generally hold reports of crimes in confidence. Confidential reports of crime may be made via the Internet at www.nvcpd.org. A report of criminal activity or other emergency can be made by calling extension 3333 (on-campus) or 253-3333 (off-campus) or by appearing in person at the College Police Department (located in building 2250).

Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday. However, office hours may vary depending on staffing levels.

After 5:00 p.m. on weekdays or on weekends, call 511 (on-campus) or 253-3333 (off-campus) to contact the on-duty police officer.

CAMPUS FACILITIES: Access, Security, & Safety

20 U.S.C. 1092 (B)

BUILDINGS

Most campus buildings are open Monday through Friday 7:00 am to 10:00 pm. Campus buildings will normally be locked from 6:00 pm Friday to 7:00 am Monday. Facilities and College Police personnel will only unlock doors for weekend classes and other events in accordance with Napa Valley College Board Policy.

It is the responsibility of those who use rooms or offices to lock access doors, turn off lights, and close windows. College Police personnel will check many of these areas during off hours, but the primary responsibility for security rests with the user.

KEYS

Keys are provided to individual staff members on a need-to-enter basis, as determined by the appropriate supervisor. Lost keys must be reported immediately to one's supervisor and to the Director of Facilities. Keys should never be loaned to other staff members or students. College Police personnel will confiscate any keys, which have not been specifically issued to an individual. Duplication of college keys is a misdemeanor.

GROUNDS

Napa Valley College's grounds are accessible Monday through Friday from 6:00 am to 11:00 p.m., and only during daylight hours on Saturday and Sunday. The Facilities Department works closely with the College Police Department to ensure that the campus is as safe as possible. Lighting, landscaping, and other safety-related aspects of the campus are continually monitored, maintained, and repaired. Members of the campus community are encouraged to report any lighting deficiencies or other safety issues to the College Police Department at extension 3330.

Napa Valley College Police Department

LAW ENFORCEMENT AUTHORITY & INTERAGENCY RELATIONSHIP

20 U.S.C. 1092 (C)

It is the intent of the Napa Valley College Board of Trustees to use reasonable means to protect all members of the college community and the property of Napa Valley College. Under the general direction of the Vice-President of Student Services the College Police Department ensures that reasonable protection is provided by using methods that fit within and contribute to the educational philosophy and process of Napa Valley College.

College Police officers are fully sworn and armed peace officers under section 830.32 of the California Penal Code. College Police officers possess peace officer powers of arrest and enforce the laws of California and the rules and regulations of Napa Valley College. All College Police officers have received the same training as municipal police officers and meet all the standards to be a peace officer in the state of California.

The Napa Valley College Police Department works closely with local law enforcement departments. Many share necessary resources and information with the College Police. College Police officers are able to contact the Napa Police Department by radio or phone to request assistance. The College Police have agreements with local law enforcement agencies to provide services for incidents that require special resources.

REMOTE CAMPUS and LOCATIONS

The Napa Valley College Police Department does not provide security at these sites. All emergencies should be reported to 911. The College Police should be notified, after the local police agency, so that we can ensure that appropriate service has been provided.

Upper Valley Campus – Saint Helena Police Department – 911
Adult Education Center – Napa Police Department - 911

CRIME PREVENTION & TIMELY NOTICE

20 U.S.C. 1092 (D/E)

It is the intent of Napa Valley College to use reasonable means to prevent crimes from occurring rather than to react to them after the fact. One of the essential ingredients of any successful crime prevention program is an informed public. It is the intent of Napa Valley College to inform students and staff in a timely manner of any criminal activity or security problems that may pose a reasonable threat to their physical safety. Such information will normally be distributed through this brochure, through publications, special bulletins, published newsletters, email, information on the college's website, and emergency text message sent to cell phones of students and staff.

Another critical element of a campus safety program is training. The College Police Department sponsors programs on various topics ranging from sexual assault to property identification. Finally, an effective crime prevention program includes eliminating or minimizing criminal opportunities whenever possible and encouraging students and employees to be responsible for their own security and the security of others. All staff and students are asked to be:

- ◆ ALERT,
- ◆ SECURITY CONSCIOUS,
- ◆ AND INVOLVED

Call the College Police at 511 (on-campus) or 253-3333 (off-campus or cell phone) whenever you see suspicious behavior.

Napa Valley College Police Department

OFF CAMPUS CRIME

20 U.S.C. 1092 (G)

The police departments from the adjoining cities been requested to provide the College Police with crime data for the areas surrounding the facilities operated by Napa Valley College. The Department will notify persons using these facilities when security problems arise.

SUBSTANCE ABUSE

20 U.S.C. 1092 (H)

In accordance with Public Law 101-226, "Drug Free Schools and Communities Act Amendment of 1989," the Board of Trustees of the Napa Valley Community College District prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol on college property and as part of any activity sponsored or sanctioned by the college. As a condition of employment, all college employees shall abide by the college's policy of maintaining a drug-free workplace.

The possession, use and sale of alcoholic beverages by anyone on property controlled by Napa Valley College, except as permitted by law for instructional purposes, is a misdemeanor, as per Section 25608 of the California Business Code, and a violation of the Standards of Student Conduct. The use, sale, or possession of any illegal drug is a violation of the law and any person found in violation may be subject to arrest by federal, state, local or campus law enforcement authorities.

Any student violating this policy is subject to disciplinary action as outlined in Standards of Student Conduct, Board Policy 6310. Any employee of Napa Valley College Community College District is subject to disciplinary action under Board Policy H210, Establishment of a Drug-Free Workplace. Criminal prosecution is separate from any administrative discipline that may be imposed by Napa Valley College.

All students and employees who feel that they have a drug or alcohol problem are urged to voluntarily seek confidential assistance through rehabilitation programs. For confidential assistance:

On Campus		Off Campus	
Counseling Center	253-3040	Mental Health	800-222-8220
Human Resources	253-3366	Napa County Drug & Alcohol	253-4412
Health Services	259-8005	Alcoholics Anonymous	255-4900

REGISTERED SEX OFFENDERS

20 U.S.C. 1092 (I)

Effective October 2003, Penal Code 290.1 requires all sexual offenders are required to register with the College Police if they are enrolled as a student at the college (regardless of the location of the class); employed by the college, either full-time or part-time (including paid and unpaid employee or volunteers); working or carrying on a vocation at the college (e.g. contractors) for more than 14 days or an aggregate period exceeding 30 days in a calendar year (including paid workers as well as volunteers).

Persons listed above must register with the College Police within five working days of commencing enrollment or employment with the college.

Public information regarding sex offenders in California may be obtained via the internet at - <http://www.meganslaw.ca.gov>

Napa Valley College Police Department

EMERGENCY PROCEDURES

20 U.S.C. 1092 (J)

The Napa Valley College Emergency Operations Plan (EOP) outlines how the college will respond to disasters and specified emergencies. Upon confirmation of a significant emergency or dangerous situation on campus a warning will be sent to students and staff via email, campus AM radio, text messaging, and vehicle public address systems. These systems are tested on an annual basis. Additional emergency information is available in pamphlet form, classroom posters and on the Internet at www.nvcpd.org.

WEAPONS ON CAMPUS

PC 626.9 & 626.10

Guns of any type are not allowed on the campus, unless you are a duly appointed peace officer or possess a valid concealed weapons permit. Knives with a blade length of more than 3 1/2 inches are not allowed on campus.

DISRUPTIVE BEHAVIOR

PC 626.4-6 & NVCBP 6310

Generally, any person who disrupts the orderly operation of the campus may be immediately removed from the campus, under an appropriate penal code section(s) or the Napa Valley College student discipline policy. Any person removed for disruptive behavior may not return to the campus until an appropriate hearing or administrative procedure has taken place.

SEXUAL ASSAULT

NVCBP D1440

The Napa Valley College District recognizes that sexual assault is a serious issue, and will not tolerate acts of sexual assault on campus. The college will investigate all allegations of sexual assault and take appropriate criminal, disciplinary, or legal action, with prior consent of the victim.

As soon as it is safe to do so, the victim of sexual assault should report the incident, including date or acquaintance rape to the College Police, the local police (if off-campus), or Health Services.

HATE CRIME

20 U.S.C. 1092 (Fii)

A "hate crime" is generally defined in the federal statute and state law as "any of intimidation, harassment, physical force, or threat of physical force directed against any person, family, or their property or advocate, motivated either in whole or in part by hostility to their real or perceived race, ethnic background, national origin, religious belief, sex, age, disability, or sexual orientation, with the intention of causing fear or intimidation, or to deter the free exercise or enjoyment of any rights or privileges secured by the constitution or the laws of the United States or the State of California whether or not performed under color of law."

The college does not condone hate crimes or violence. Any incidents of hate crimes or violence should be reported to the College Police.

Napa Valley College Police Department

CRIME & ARREST STATISTICS

20 U.S.C. 1092 (F) & EC 67380

The College Police prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the police agencies surrounding our campus and centers, the Office of Student Services, Health Services, and the Counseling Department. Each entity provides statistical information. The college does not recognize any fraternity, sorority or student organizations that have off campus houses or offices.

Additional information may be obtained via the Internet at - www.nvcpd.org

Napa Valley College Police Department

Napa Valley College – Main Campus

CRIMES	On Campus			Public Property ¹			Non-Campus Property ²		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	1	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	3	3	3	0	0	0	0	0	0
Motor Vehicle Theft	2	1	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Total Crimes	6	4	3	0	0	0	0	0	0

ARRESTS	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Violations	0	1	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
Total Arrests	0	1	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Law Violations	1	1	1	0	0	1	0	0	0
Drug Violations	1	1	3	1	0	0	0	0	0
Weapons Violations	1	1	3	0	0	0	0	0	0
Total Referrals	3	3	7	1	0	1	0	0	0

HATE CRIMES	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Vandalism – Bias Related	2	1	3	0	0	0	0	0	0

¹ "Public Property" – means all public property that is within the same reasonably contiguous geographic area of the college, such as sidewalks, streets, other thoroughfares, parking facilities, etc.

² "Non-Campus Property" – means any building or property owned or controlled by a student organization, recognized by the college, or any building or property that is used by the college in direct support of educational efforts.

Napa Valley College Police Department

Napa Valley College – Upper Valley Campus

CRIMES	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Total Crimes	0	0	0	0	0	0	0	0	0

ARRESTS	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
Total Arrests	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
Total Referrals	0	0	0	0	0	0	0	0	0

HATE CRIMES	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
All Crimes Specific Above	0	0	0	0	0	0	0	0	0

Napa Valley College Police Department

Napa Valley College – Community Education Center

CRIMES	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Total Crimes	0	0	0	0	0	0	0	0	0

ARRESTS	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
Total Arrests	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
Total Referrals	0	0	0	0	0	0	0	0	0

HATE CRIMES	On Campus			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
All Crimes Specific Above	0	0	0	0	0	0	0	0	0

September 30, 2009